

# ALL PAKISTAN CLERKS ASSOCIATION (APCA) SHAHEED SAAQI PAKISTAN

**CENTRAL PRESIDENT**  
Mr. SAJJAD SARAIKI

Central Head Office Quetta, Balochistan

**CENTRAL SECRETARY GENERAL**  
Mr. MEERAL ALTAZ BHURGRI

Office of the District Education Officer  
Usman Jogeza Street Masjid Road Quetta  
Cell: 0331-9383068



Office of the District Education Officer  
(Academia & Training)  
T/Workshop Kotri Distt Jamshoro  
Cell: 0300-3049882

In Accordance with the Article 17 (1) of Constitution of the Islamic Republic of Pakistan & Recognized by the Government of Pakistan Cabinet Secretariate (Establishment Division Vide No. 16/17/72-F-1915) 12 1972 & No. 1611/72-D-F1 Dated 09-04-1974 Islamabad.

Ref# APCA/SS/CEB/786/(7-9/75)/ 65-70 of/2023

Dated: 17<sup>th</sup> February

2023

To

|   |   |
|---|---|
| IRO Syed Murad Ali Shah ESQ,<br>The Honourable Chief Minister Sindh<br>@ CM's House Karachi.  | IRO Muhammad Kamran Khan Tessori ESQ,<br>The Honourable Governor Sindh,<br>@ Governor's House, Karachi. |
| IRO Dr. Muhammad Suhail Rajput ESQ,<br>The Honourable Chief Secretary, Govt. of Sindh,<br>New Sindh Secretariat Building , Karachi. | IRO The Honourable Finance Secretary,<br>Govt. of Sindh, Karachi  |

Attention:- ***The All Administrative Secretaries, Government of Sindh, Karachi & Divisional Head of Departments, under Government of Sindh @ Hyderabad. Mirpur Khas, Shaheed Benazirabad @ Nawabshah, Sukkur, Larkana & Karachi respectively.***

SUBJECT:- **REQUEST FOR ISSUANCE OF OFFICE MEMORANDUM REGARDING INCENTIVE OF HIGHER GRADE ON THE BASIS OF TIME SCALE TO EMPLOYEES OF BPS 1- TO BPS-16/17-18 LIKE PRIVATE SECRETARIES, UP-GRADATION AS LIKE OF COURT EMPLOYEES.**

REF:- (1) SUMMARY DIARY NO. 501 DATED 14/2/2019 APPROVED BY THE HONOURABLE THE CHIEF MINISTER, SINDH ON 16<sup>TH</sup> FEBRUARY 2019.  
(2) DECISION TAKEN BY THE SINDH PROVINCIAL CABINET ON 25/4/2019.

**RESPECTED HIS EXCELLENCY,**

We would like to draw your kind attention towards the following legitimate rights of Government Employees working under Government Departments/ Institutions respectively.

Whereas, On 18/10/2022, an Extraordinary meeting of APCA Pakistan (Shaheed Saqi) Sindh was held in Mirpur Khas under the Chairmanship of Mr. Abid Hussain Chandio, the Provincial President , APCA Pakistan (Shaheed Saqi) Sindh & Workers Convention was held on 14/12/2022 at Karachi , in this Programs with me other Central, Provincial Leadership, a large number of Divisional and District Presidents, General Secretary and members participated and full support was given to resolve the following issues & ***"The Resolution was passed unanimously and demand was made by the workers of APCA Pakistan (Shaheed Saqi) on the issues for early consideration as per rule in practice at all."***

# ALL PAKISTAN CLERKS ASSOCIATION (APCA) SHAHEED SAAQI PAKISTAN

**CENTRAL PRESIDENT**  
Mr. SAJJAD SARAIKI

Central Head Office Quetta, Balochistan

**CENTRAL SECRETARY GENERAL**  
Mr. MEERAL ALTAF BHURGRI

Office of the District Education Officer  
Usman Jomezai Street Masjid Road Quetta  
Cell: 0331-9383068



Office of the District Education Officer  
(Academia & Training)  
T/Workshop Kotri Distt Jamshoro  
Cell: 0300-3049882

In Accordance with the Article 17 (1) of Constitution of the Islamic Republic of Pakistan & Recognized by the Government of Pakistan Cabinet Secretariate (Establishment Division Vide No. 16/1772-F-1915) 12 1972 & No. 16117/72-D-F1 Dated 09-04-1974 Islamabad.

Ref# APCA/SS/CEB/786/(7-9/75)/ 65-70 of/2023

Dated: 17<sup>th</sup> February

2023

| SR#                | ISSUES OF EMPLOYEES   | ACTION TO BE TAKEN BY                                   |                                     |                      |  |  |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
|--------------------|---|---|-------------------------------------|----------------------|--|--|--|--|-------------|-------------|-------------|----------|-------------------|--|--|--|--|--|--|---|---------|---|----|----|----|----|---|----|----|----|----|---|-----------------|---|----|----|----|----|---|----|----|----|----|----|----|----|----|----|---|----------------|---|----|----|----|----|---|----|----|----|----|---|-----------|----|----|----|----|----|---|---------------|---|----|----|----|----|---|----|----|----|----|---|--------------|---|----|----|----|----|---|----|----|----|----|---|----|----|----|----|--------------------|--|--|----------------------|----------------------|--|--|---|-------------------------------------|----|---|----|--|--|--|
| 01                 | <p><b>TIME SCALE:-</b><br/>WHERSAS, Following Categories are also deprived off from their Time Scale Promotion Since February 2019 , as Summary approved by the Honourable Chief Minister, Sindh and Sindh Cabinet decided on 25<sup>th</sup> April 2019 respectively, but the Finance Department, Government of Sindh utterly failed to notify such categories for the Time Scale with effect from February 2019.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th rowspan="2">S<br/>R<br/>#</th> <th rowspan="2">Nomenclature<br/>of Post with<br/>BPS</th> <th rowspan="2">BPS</th> <th colspan="4">Proposed BPS to be allowed<br/>after completion of requisite<br/>Service</th> </tr> <tr> <th>05<br/>Years</th> <th>12<br/>Years</th> <th>19<br/>Years</th> <th>27 Years</th> </tr> </thead> <tbody> <tr> <td colspan="3"><b>Category-I</b></td> <td></td><td></td><td></td><td></td> </tr> <tr> <td rowspan="2" style="text-align: center;">1</td> <td rowspan="2" style="text-align: center;">Cashier</td> <td style="text-align: center;">7</td> <td style="text-align: center;">08</td> <td style="text-align: center;">09</td> <td style="text-align: center;">10</td> <td style="text-align: center;">11</td> </tr> <tr> <td style="text-align: center;">9</td> <td style="text-align: center;">10</td> <td style="text-align: center;">11</td> <td style="text-align: center;">12</td> <td style="text-align: center;">13</td> </tr> <tr> <td rowspan="3" style="text-align: center;">2</td> <td rowspan="3" style="text-align: center;">Accounts Clerks</td> <td style="text-align: center;">8</td> <td style="text-align: center;">09</td> <td style="text-align: center;">11</td> <td style="text-align: center;">12</td> <td style="text-align: center;">12</td> </tr> <tr> <td style="text-align: center;">9</td> <td style="text-align: center;">10</td> <td style="text-align: center;">11</td> <td style="text-align: center;">12</td> <td style="text-align: center;">13</td> </tr> <tr> <td style="text-align: center;">11</td> <td style="text-align: center;">12</td> <td style="text-align: center;">13</td> <td style="text-align: center;">14</td> <td style="text-align: center;">15</td> </tr> <tr> <td rowspan="2" style="text-align: center;">3</td> <td rowspan="2" style="text-align: center;">Shop Assistant</td> <td style="text-align: center;">6</td> <td style="text-align: center;">07</td> <td style="text-align: center;">08</td> <td style="text-align: center;">09</td> <td style="text-align: center;">10</td> </tr> <tr> <td style="text-align: center;">7</td> <td style="text-align: center;">08</td> <td style="text-align: center;">09</td> <td style="text-align: center;">10</td> <td style="text-align: center;">11</td> </tr> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">Cataloger</td> <td style="text-align: center;">11</td> <td style="text-align: center;">12</td> <td style="text-align: center;">13</td> <td style="text-align: center;">14</td> <td style="text-align: center;">15</td> </tr> <tr> <td rowspan="2" style="text-align: center;">5</td> <td rowspan="2" style="text-align: center;">Record Keeper</td> <td style="text-align: center;">7</td> <td style="text-align: center;">09</td> <td style="text-align: center;">09</td> <td style="text-align: center;">10</td> <td style="text-align: center;">11</td> </tr> <tr> <td style="text-align: center;">9</td> <td style="text-align: center;">10</td> <td style="text-align: center;">11</td> <td style="text-align: center;">12</td> <td style="text-align: center;">13</td> </tr> <tr> <td rowspan="3" style="text-align: center;">6</td> <td rowspan="3" style="text-align: center;">Store Keeper</td> <td style="text-align: center;">5</td> <td style="text-align: center;">06</td> <td style="text-align: center;">07</td> <td style="text-align: center;">08</td> <td style="text-align: center;">09</td> </tr> <tr> <td style="text-align: center;">7</td> <td style="text-align: center;">08</td> <td style="text-align: center;">09</td> <td style="text-align: center;">10</td> <td style="text-align: center;">11</td> </tr> <tr> <td style="text-align: center;">9</td> <td style="text-align: center;">10</td> <td style="text-align: center;">11</td> <td style="text-align: center;">12</td> <td style="text-align: center;">13</td> </tr> <tr> <td colspan="3"><b>Category-II</b></td> <td style="text-align: center;">After<br/>05<br/>Years</td> <td style="text-align: center;">After<br/>12<br/>Years</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">7</td> <td style="text-align: center;">Accounts<br/>Officer /<br/>Accountant</td> <td style="text-align: center;">16</td> <td style="text-align: center;">-</td> <td style="text-align: center;">17</td> <td></td> <td></td> </tr> </tbody> </table> | S<br>R<br>#   | Nomenclature<br>of Post with<br>BPS | BPS                  | Proposed BPS to be allowed<br>after completion of requisite<br>Service |  |  |  | 05<br>Years | 12<br>Years | 19<br>Years | 27 Years | <b>Category-I</b> |  |  |  |  |  |  | 1 | Cashier | 7 | 08 | 09 | 10 | 11 | 9 | 10 | 11 | 12 | 13 | 2 | Accounts Clerks | 8 | 09 | 11 | 12 | 12 | 9 | 10 | 11 | 12 | 13 | 11 | 12 | 13 | 14 | 15 | 3 | Shop Assistant | 6 | 07 | 08 | 09 | 10 | 7 | 08 | 09 | 10 | 11 | 4 | Cataloger | 11 | 12 | 13 | 14 | 15 | 5 | Record Keeper | 7 | 09 | 09 | 10 | 11 | 9 | 10 | 11 | 12 | 13 | 6 | Store Keeper | 5 | 06 | 07 | 08 | 09 | 7 | 08 | 09 | 10 | 11 | 9 | 10 | 11 | 12 | 13 | <b>Category-II</b> |  |  | After<br>05<br>Years | After<br>12<br>Years |  |  | 7 | Accounts<br>Officer /<br>Accountant | 16 | - | 17 |  |  | <p>The Secretary Finance/ Secretary Services (SGA&amp;CD) Government of Sindh.</p> |
| S<br>R<br>#        | Nomenclature<br>of Post with<br>BPS   |   |                                     |                      | BPS  | Proposed BPS to be allowed<br>after completion of requisite<br>Service |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
|                    |   | 05<br>Years   | 12<br>Years                         | 19<br>Years          |  | 27 Years   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
| <b>Category-I</b>  |   |   |                                     |                      |  |  |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
| 1                  | Cashier   | 7   | 08                                  | 09                   | 10   | 11   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
|                    |   | 9   | 10                                  | 11                   | 12   | 13   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
| 2                  | Accounts Clerks   | 8   | 09                                  | 11                   | 12   | 12   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
|                    |   | 9   | 10                                  | 11                   | 12   | 13   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
|                    |   | 11  | 12                                  | 13                   | 14   | 15   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
| 3                  | Shop Assistant  | 6   | 07                                  | 08                   | 09   | 10   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
|                    |   | 7   | 08                                  | 09                   | 10   | 11   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
| 4                  | Cataloger   | 11  | 12                                  | 13                   | 14   | 15   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
| 5                  | Record Keeper   | 7   | 09                                  | 09                   | 10   | 11   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
|                    |   | 9   | 10                                  | 11                   | 12   | 13   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
| 6                  | Store Keeper  | 5   | 06                                  | 07                   | 08   | 09   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
|                    |   | 7   | 08                                  | 09                   | 10   | 11   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
|                    |   | 9   | 10                                  | 11                   | 12   | 13   |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
| <b>Category-II</b> |   |   | After<br>05<br>Years                | After<br>12<br>Years |  |  |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
| 7                  | Accounts<br>Officer /<br>Accountant   | 16  | -                                   | 17                   |  |  |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |
| 2                  | <p><b>PAYMENT OF CLOTHING /UNIFORM :-</b><br/>It is requested to circulate amongst the all <u>Offices</u> regarding Clothing /Uniform amount to the Class-IV should be paid through_Salaries on Pay Roll System, reportedly observed such relief is not received to Class-IV Employees.</p>   | <p>The Honourable Finance Secretary, Govt. of Sindh</p> |                                     |                      |  |  |  |  |             |             |             |          |                   |  |  |  |  |  |  |   |         |   |    |    |    |    |   |    |    |    |    |   |                 |   |    |    |    |    |   |    |    |    |    |    |    |    |    |    |   |                |   |    |    |    |    |   |    |    |    |    |   |           |    |    |    |    |    |   |               |   |    |    |    |    |   |    |    |    |    |   |              |   |    |    |    |    |   |    |    |    |    |   |    |    |    |    |                    |  |  |                      |                      |  |  |   |                                     |    |   |    |  |  |  |

# ALL PAKISTAN CLERKS ASSOCIATION (APCA) SHAHEED SAAQI PAKISTAN

**CENTRAL PRESIDENT**  
Mr. SAJJAD SARAIKI

Central Head Office Quetta, Balochistan

**CENTRAL SECRETARY GENERAL**  
Mr. MEERAL ALTAZ BHURGRI

Office of the District Education Officer  
Usman Jogeza Street Masjid Road Quetta  
Cell: 0331-9383068



Office of the District Education Officer  
(Academia & Training)  
T/Workshop Kotri Distt Jamshoro  
Cell: 0300-3049882

In Accordance with the Article 17 (1) of Constitution of the Islamic Republic of Pakistan & Recognized by the Government of Pakistan Cabinet Secretariate (Establishment Division Vide No. 16/17/72-F-1915) 12 1972 & No. 1611/72-D-F1 Dated 09-04-1974 Islamabad.

Ref# APCA/SS/CEB/786/(7-9/75)/ 65-70 of/2023

Dated: 17<sup>th</sup> February

2023

|   |  |  |
|---|--|--|
| 03  | <p style="text-align: center;"><b>RETURN OF BENEVOLENT FUND &amp; GROUP INSURANCE TO RETIRING OFFICIAL:-</b></p> <p>This demand is need of justice with employees because deduction of BF and GI is made from salary of employees. It is would be better to approve the policy an analogy of Balochistan Government, in which decide that such amount may be paid at the time of retirement in their lives (There is saying “<i>AFTER THE DEATH HIS CLOTHES ARE TO VAN</i>”) It is dire need of employees to return BF and Group Insurance amount at time of retirement also increase the rate of aid to son or daughter of employees for Education, Marriage Grant as allowed by the Federal Government</p> | <p>The Finance Secretary/<br/>Service (SGA&amp;CD)<br/>Government of Sindh</p>   |
| 04  | <p>Repair and Maintenance Employees Quarters and Bunglows of Agriculture Research Sector, at Tando Jam, Sukrand , Gotki, Dadu</p>  | <p>The Secretary Works and Service Deptt/<br/>Chief Engineer Building Department Concerned.</p>  |
| <p>05-Time Scale Promotion to the Following Categories of all Department’s Employees, mostly employees are deprived off from their promotion during their services in same scale more then 10. 15, 25 &amp; more years.</p> |  |  |
| <p><b><u>GRADE 2 NAIB QASID OR ALL EQUAL GRADES</u></b></p> <p style="text-align: center;">BPS-2 TO BPS-4<br/>BPS-4 TO BPS-6<br/>BPS-6 TO BPS-8<br/>BPS-10 TO BPS-10</p>  |  | <p style="text-align: center;">AFTER 05 YEARS<br/>AFTER 10 YEARS<br/>AFTER 15 YEARS<br/>AFTER 20 YEARS<br/>OR AN ANALOGY OF CM’S STAFF</p> |
| <p><b><u>GRADE 3 LAB. ATTENDENT OR ALL EQUAL GRADES</u></b></p> <p style="text-align: center;">BPS-3 TO BPS-5<br/>BPS-5 TO BPS-7<br/>BPS-7 TO BPS-11</p>  |  | <p style="text-align: center;">AFTER 05 YEARS<br/>AFTER 10 YEARS<br/>AFTER 15 YEARS</p>  |
| <p><b><u>GRADE 4-7 DRIVERS OR ALL EQUAL GRADES</u></b></p> <p style="text-align: center;">BPS-4 TO BPS-6<br/>BPS-6 TO BPS-8<br/>BPS-8 TO BPS-12</p>   |  | <p style="text-align: center;">AFTER 05 YEARS<br/>AFTER 10 YEARS<br/>AFTER 15 YEARS</p>  |
| <p>The Finance Secretary,<br/>The Secretary Services (SGAD)/ All Administrative Department of Govt. Sindh</p>   |  |  |

# ALL PAKISTAN CLERKS ASSOCIATION (APCA) SHAHEED SAAQI PAKISTAN

**CENTRAL PRESIDENT**  
Mr. SAJJAD SARAIKI

Central Head Office Quetta, Balochistan

**CENTRAL SECRETARY GENERAL**  
Mr. MEERAL ALTAF BHURGRI

Office of the District Education Officer  
Usman Jomezai Street Masjid Road Quetta  
Cell: 0331-9383068



Office of the District Education Officer  
(Academia & Training)  
T/Workshop Kotri Distt Jamshoro  
Cell: 0300-3049882

In Accordance with the Article 17 (1) of Constitution of the Islamic Republic of Pakistan & Recognized by the Government of Pakistan Cabinet Secretariate (Establishment Division Vide No. 16/17/72-F-1915) 12 1972 & No. 16117/72-D-F1 Dated 09-04-1974 Islamabad.

Ref# APCA/SS/CEB/786/(7-9/75)/ 65-70 of/2023

Dated: 17<sup>th</sup> February

2023

|   |   |  |
|---|---|--|
| <p style="text-align: center;"><b><u>GRADE 11 JR. OFFICE ASSOCIATE OR ALL EQUAL GRADES</u></b></p> <p style="text-align: center;">BPS-11 TO BPS-13<br/>BPS-15 TO BPS-15<br/>BPS-15 TO BPS-16</p>                    | <p>AFTER 05 YEARS<br/>AFTER 10 YEARS<br/>AFTER 15 YEARS</p>   |  |
| <p style="text-align: center;"><b><u>GRADE 14 OFFICE ASSOCIATE OR ALL EQUAL GRADES</u></b></p> <p style="text-align: center;">BPS-14 TO BPS-15<br/>BPS-15 TO BPS-16<br/>BPS-16 TO BPS-17</p>                        | <p>AFTER 05 YEARS<br/>AFTER 10 YEARS<br/>AFTER 15 YEARS</p>   |  |
| <p style="text-align: center;"><b><u>GRADE 16 SENIOR OFFICE ASSOCIATE OR ALL EQUAL GRADES</u></b></p> <p style="text-align: center;">BPS-16 TO BPS-17<br/>BPS-17 TO BPS-18<br/>BPS-18 TO BPS-19</p>                 | <p>AFTER 05 YEARS<br/>AFTER 10 YEARS<br/>AFTER 15 YEARS</p>   |  |
| <p style="text-align: center;"><b><u>GRADE- 16 COMPUTER OPERATOR, DPA, INPUT/OUTPUT OPERATOR ETC</u></b></p> <p style="text-align: center;">BPS-16 TO BPS-17<br/>BPS-17 TO BPS-18<br/>BPS-18 TO BPS-19</p>          | <p>AFTER 05 YEARS<br/>AFTER 10 YEARS<br/>AFTER 15 YEARS</p>   |  |
| <p style="text-align: center;"><b><u>GRADE 14 STENOGRAPHER OR ALL EQUAL GRADES</u></b></p> <p style="text-align: center;">BPS-14 TO BPS-15<br/>BPS-15 TO BPS-16<br/>BPS-16 TO BPS-17</p>                            | <p>AFTER 05 YEARS<br/>AFTER 10 YEARS<br/>AFTER 15 YEARS</p>   |  |
| <p style="text-align: center;"><b><u>GRADE 17 SUPERINTENDENT OR ALL EQUAL GRADES</u></b></p> <p style="text-align: center;">BPS-17 TO BPS-18<br/>BPS-18 TO BPS-19<br/>BPS-19 TO BPS-20</p>                          | <p>AFTER 05 YEARS<br/>AFTER 09 YEARS<br/>AFTER 12 YEARS</p>   |  |
| <p style="text-align: center;"><b><u>GRADE 17 AO, AAOs, ADMN OFFICER /AD, OS OR ALL EQUAL GRADES</u></b></p> <p style="text-align: center;">BPS-17 TO BPS-18<br/>BPS-18 TO BPS-19<br/>BPS-19 TO BPS-20</p>          | <p>AFTER 05 YEARS<br/>AFTER 08 YEARS<br/>AFTER 11 YEARS</p>   |  |
| <p style="text-align: center;"><b><u>GRADE 16 SUB-ENGINEERS OR ALL EQUAL GRADES</u></b></p> <p style="text-align: center;">BPS-11 TO 16<br/>BPS-11 TO 16<br/>BPS-16 TO 17<br/>BPS-17 TO 18</p>                      | <p>AFTER 5 YEARS (B.E)<br/>AFTER 10 YEARS (DIP:)<br/>AFTER 10 YEARS (B.E)<br/>AFTER 15 YEARS (B.E)</p>  |  |
| <p style="text-align: center;"><b><u>GRADE -17 WATER MANAGEMENT OFFICER ARE EQUAL GRADES (PROMOTION &amp; TIME SCALE)</u></b></p> <p style="text-align: center;">BPS-17 TO 18<br/>BPS-17 TO 18<br/>BPS-18 TO 19</p> | <p>FROM DATE OF PROMOTION (DIPLOMA)<br/>FROM DATE OF PROMOTION (B.E)<br/>AFTER 5 YEARS (B.E)</p> <p>AFTER 10 YEARS(DIP:)<br/>AFTER 15 YEARS (B.E)</p> |  |



# ALL PAKISTAN CLERKS ASSOCIATION (APCA) SHAHEED SAAQI PAKISTAN

**CENTRAL PRESIDENT**  
Mr. SAJJAD SARAIKI

Central Head Office Quetta, Balochistan

**CENTRAL SECRETARY GENERAL**  
Mr. MEERAL ALTAF BHURGRI

Office of the District Education Officer  
Usman Jomezai Street Masjid Road Quetta  
Cell: 0331-9383068



Office of the District Education Officer  
(Academia & Training)  
T/Workshop Kotri Distt Jamshoro  
Cell: 0300-3049882

In Accordance with the Article 17 (1) of Constitution of the Islamic Republic of Pakistan & Recognized by the Government of Pakistan Cabinet Secretariate (Establishment Division Vide No. 16/17/72-F-1915) 12 1972 & No. 1611/72-D-F1 Dated 09-04-1974 Islamabad.

Ref# APCA/SS/CEB/786/(7-9/75)/ 65-70 of/2023

Dated: 17<sup>th</sup> February

2023

| Promotion in All Departments |  |   |
|------------------------------|--|---|
| 04                           | <p>REQUEST FOR 30% PROMOTION OF CLASS IV ( BPS-1 TO 4) AS JUNIOR CLERK IN BPS-11 ON SENIORITY CUM-FITNESS BASIS ON THE QUALIFICATION OF <u>MATRICULATION</u> .</p> <p>Directions may kindly be issued to the concerned to implement the method , qualifications and other conditions for Promotion as mentioned in Notification vide No. SO(ADMN)/SGA&amp;CD/Misc/6(6)/2016/E-V dated 10<sup>th</sup> November 2017 &amp; letter addressed to the DSE (Primary) Hyd No. SO(ADMN)/SGA&amp;CD/1-17/2019/E-IV dated 16<sup>th</sup> April 2019</p>  | <p>The All Administrative Secretaries, Secretary (Regulation Wing) SGA&amp;CD), The All Regional Heads as well as District Administration throughout Sindh Province for early holding DPC for promotion of Class-IV and amending recruitment rules of Clerical Staff after Up-Gradation of the posts.</p> |
| 05                           | <p><u>UP-GRADATION:-</u><br/><u>MOREOVER THE GOVERNMENT OF SINDH , FINANCE DEPARTMENT HAS ALSO UP-GRADED THE POST OF PRIVATE SECRETARY FROM BS-17 TO 18 &amp; BS-19, VIDE No.FD(SR-IV)/2-65/2012 DATED 21/3/2013 WITH EFFECT FROM 23-12-2011 &amp; OTHER VARIOUS CATEGORIES OF OFFICERS/ OFFICIALS ALSO GOVERNMENT OF SINDH , FINANCE DEPARTMENT ALLOWED UP-GRADATION AND CHANGE OF NOMENCLATURE ABOVE 100 POSTS IN SUB-ORDINATE COURTS OF SINDH, VIDE U.O.NO.FD(SR-IV)/1-53/2016 DATED 21<sup>ST</sup> FEBRUARY 2018.</u></p> <p>The post of Deputy District Officers (for Admn) and District Officers (HQ) / Deputy Director (Admn) may be filled from Ministerial staff, i.e. Administrative Officer, as already allowed to Statistical Officer, Assistant Director (Sports), Registrar Departmental Examinations of Directorates of School Education, whereas Ministerial staff working on establishment since, they are more competent and experienced in official business.</p> <p>The post of Accounts Officer/ Accountant and Assistant to be filled by 100% promotion, because share of direct recruitment of post of AAO/AO is not implemented since last 20 years, moreover new appointee feels very difficult to work smoothly and he is dire need of help of his subordinate, resulting office routine work suffer badly.</p> | <p>The Secretary , School Education and Literacy Department , Government of Sindh, Secretary (Regulation Wing) SGA&amp;CD,</p>  |

# ALL PAKISTAN CLERKS ASSOCIATION (APCA) SHAHEED SAAQI PAKISTAN

**CENTRAL PRESIDENT**  
Mr. SAJJAD SARAIKI

Central Head Office Quetta, Balochistan

**CENTRAL SECRETARY GENERAL**  
Mr. MEERAL ALTAF BHURGRI

Office of the District Education Officer  
Usman Jogeza Street Masjid Road Quetta  
Cell: 0331-9383068



Office of the District Education Officer  
(Academia & Training)  
T/Workshop Kotri Distt Jamshoro  
Cell: 0300-3049882

In Accordance with the Article 17 (1) of Constitution of the Islamic Republic of Pakistan & Recognized by the Government of Pakistan Cabinet Secretariate (Establishment Division Vide No. 16/17/72-F-1915) 12 1972 & No. 16117/72-D-F1 Dated 09-04-1974 Islamabad.

Ref# APCA/SS/CEB/786/(7-9/75)/ 65-70 of/2023

Dated: 17<sup>th</sup> February

2023

|   |  |  |
|---|--|--|
|   | <p>That according to the injunctions of Islam as well as under Article 2A of the Constitution and the principles of policy, everything should be done on merit with justice. [Referred to the Holy Quran (Surah-e-Al- Nisa verse 135)]. Needless to observe that when we talk about the public interest and the welfare of the State; we definitely have in our minds the concept of rule of law as well as access to justice to all as is enshrined in our Constitution.</p>  |  |
| 6 | <p><b><u>REQUEST FOR HOLDING DPC FOR PROMOTION OF JUNIOR CLERKS, SENIOR CLERKS, ASSISTANTS, SUPERINTENDENTS BS-17 &amp; OTHERS</u></b></p> <p>Directions may kindly be issued to the concerned to implement the method , qualifications and other conditions for Promotion as mentioned in Notification vide No. SO(ADMN)/SGA&amp;CD/Misc/6(6)/2016/E-V dated 10<sup>th</sup> November 2017 &amp; as a letter addressed to the DSE (Primary) Hyd No. SO(ADMN)/SGA&amp;CD/1-17/2019/E-IV dated 16<sup>th</sup> April 2019, accordingly.</p> | <p>The Secretary Health, The Secretary Agriculture<br/>The Director General (Health), Hyderabad<br/>The Director General ( Agriculture Research)<br/>Tando Jam</p> |

In the light of above facts and best interest of employees/Ministerial Staff , Technical & Non-Technical Staff, it is therefore requested to take necessary action by issuance necessary directions to the Authorities concerned to allow benefits of Time Scale Promotion, Up-gradation , Promotion and redress the above issues at the earliest possible, accordingly.

THANKS.

FOR ALL PAKISTAN CLERKS ASSOCIATION

(M A BHURGRI)

SECRETARY GENERAL/VICE CHAIRMAN